

MAINTENANCE ASSISTANT (Part-Time) – AKRON HOUSE

RONALD McDONALD HOUSE CHARITIES OF NORTHEAST OHIO, INC.

Ronald McDonald House Charities® of Northeast Ohio, Inc. enhances the healthcare experience for families and children through comfort, care and supportive services.

We serve thousands of families each year through our Cleveland and Akron guest Houses, four Hospital Family Rooms, STAR Center, Care Mobile and family resource link, RedTreehouse.org.

Our Akron Ronald McDonald House has been in operation for 35 years and can provide a comforting place to stay for up to 42 families per night.

Currently, the Akron Ronald McDonald House is seeking a part-time Maintenance Assistant to perform daily and essential tasks to ensure our facility is both tidy and functional. This is a part-time, approximately 20 hours per week, and non-exempt, hourly position.

RESPONSIBILITIES:

- Perform painting and minor fixes, such as damage to walls
- Perform life safety checks
- Perform necessary building cleaning activities such as floor care and window cleaning
- Complete regular maintenance tasks, such as replacing light bulbs
- Report to Facility Manager regarding issues requiring attention
- Perform trash removal

REQUIREMENTS:

- High School Diploma or equivalent
- Prior experience as a maintenance worker or similar position
- Experience working with tools
- Excellent communication and interpersonal skills
- Computer proficiency as usage of Microsoft Office and other business software especially a Computerized Maintenance Management System (CMMS) will be required
- Reliable and self-motivated

The Akron House is located at 141 W Street on the corner of State Street and Locust Street across from Akron Children's Hospital.

For consideration, please apply on line to Phyllis Lahl, Human Resources at plahl@rmhcleveland.org. No phone calls please.